

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

April 12, 2021 – 5:30 p.m.

Jr.-Sr. High School Auditorium

**COVID-19 Screening Attestation
and physical distancing guidelines were followed.**

MINUTES

REGULAR MEETING – The meeting was called to order at 5:30 p.m. by President Kelly Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Scott Lytle

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk; Gary Grimm, Operations Manager/Transportation Supervisor; Kathaleen Beattie, Director of Student Services; Melissa Nabinger, Principal Brownville Glen Park Elementary; Karen Denny, Interim Principal Jr.-Sr. High School; Laurie Nohle, Assistant Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Michael Parobeck, Network Administrator

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Daniel Dupee, with motion approved 7-0.

B. PRESENTATIONS – None

C. PUBLIC COMMENT REQUESTS – No requests at this time.

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Young Klindt, and seconded by Scott Lytle, with motion approved 7-0.

1. Approval of Minutes as listed:

- March 8, 2021 – Regular Meeting

2. Approval of Building and Grounds Requests - none

3. Approval of Conferences and Workshops as listed:

- Jamie Lee - NYSSBA 2021 Live Virtual Policy Workshop – April 21, 2021

4. Approval of Conferences and Workshops as per *My Learning Plan* report

5. Approval of Financial Reports / Warrants – February 2021

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information / Updates from Board Members

— President Milkowich thanked the Administration for their efforts to continue to communicate with families regarding the transportation survey, student needs, sports, and planning senior class activities

2. Staff Member Reports

3. Staff Member Comments

— Mrs. Denny spoke about NHS Induction / Classroom visits / Sporting events / Senior Class events

— Mrs. Nabinger commented on Dr. Seuss week events

— Mr. Ramie spoke about virtual fieldtrips

— Mrs. Nohle shared information regarding numbers of student athletes and daily changes / use of facility requests. Mrs. Case added information regarding the licensing process for coaches. Mrs. Case also added that we are one of the few districts that have been able to accommodate opposing team's spectators at all athletic events.

— Ms. Beattie shared the success story of a senior student

Items for Board Information / Discussion

4. Board Information – Invitation to attend the BOCES Annual Meeting and Budget Presentation via live stream on Wednesday, April 14, 2021 at 6:00 p.m. The connection is www.boces.tv/live.
5. Board Information – Candidates for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) are as follows:
 - Michael F. Young – Lowville Academy & CSD
 - Lynn A. Murray – Copenhagen CSD
 - Dr. Sandra Young Klindt – General Brown CSD

Three (3) vacancies exist, and three (3) candidates have been nominated. The term of office for each vacancy is three years beginning July 1, 2021, and concludes on June 30, 2024. The election and vote on the proposed 2021-2022 BOCES administrative budget will take place on Wednesday, April 21, 2021.

There will be a **Special Meeting of the Board of Education held on Wednesday, April 21, 2021**, for the purpose of voting on the proposed 2021-2022 BOCES budget and the election of three members to the BOCES Board of Education.

6. Board Information – Letter from BOCES candidate Sandra Young Klindt
7. Board Information – As per the GBTA Contract, *“If the District has two (2) unused snow days as of April 10th, one day will be added to the Memorial Day recess, as long as there is a minimum of one snow day remaining.”* The day to be added to the Memorial Day recess will be May 28, 2021. Therefore, the District will be closed on May 28, 2021.

Items for Board Discussion / Action

8. Board Discussion / Action – Policy Review
 - 2nd Reading / Adoption – ***Policy #3450 – GENDER NEUTRAL SINGLE-OCCUPANCY BATHROOM FACILITIES***Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 7-0.
9. Board Action – Approval is requested for ***Joseph Harvill and Benjamin Wiley*** to participate with the ***Immaculate Heart Central School District Hockey Team for the 2021-2022 season***, contingent upon parents signing a statement releasing General Brown Central School District from all liability, transportation and equipment costs, any other fees where applicable, and ***provided COVID-19 restrictions are conducive to this request.***
Motion for approval by Scott Lytle, seconded by Daniel Dupee, with motion approved 7-0.
10. Board Action - ***BE IT RESOLVED***, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the following: *Because six months or more have passed without challenge to the most recent election and budget vote, held June 16th 2020, that the ballot box be opened and the ballots contained therein, together with any unused ballots be destroyed (§ 2034(6)).*
Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0.
11. Board Action – ***Approval of Assistant Clerks / Inspectors*** for the Annual Proposed Budget Vote and election as follows:
 - Assistant Clerks: Rebecca Flath – Kristi Bice – Lisa Leubner – Chris Doldo
 - Inspector: Jefferson County Board of Elections Inspector, with Donna Keefer serving as Chief Inspector
 - Chairperson for the Annual Meeting / Budget Vote-Election – Lisa K. SmithMotion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 7-0.
12. Board Action - Approval of ***Committee on Special Education Reports***
Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0.
13. Board Discussion – Budget discussion regarding the Proposed Spending Plan for the 2021-2022 school year
14. Board Action – Following discussion, the Board of Education took action to adopt the ***Proposed Spending Plan 2021-2022*** as per the following resolution: ***BE IT RESOLVED*** that the General Brown Central School District Board of Education takes action to approve the ***Proposed Spending Plan for the 2021-2022 school year, resulting in a 3.85 % increase in the tax levy, in an amount not to exceed \$25,454,592*** and to raise the taxes therefore.
Motion for approval by Daniel Dupee, seconded by Natalie Hurley, with motion approved 7-0.

F. ITEMS FOR BOARD ACTION – PERSONNEL – Conditional Coaching Appointments

15. Board Action - *Upon the recommendation of the Superintendent of Schools*, and consistent with the terms and conditions enumerated in the *Resolution to Conditionally Appoint Athletic Coaches during the 2020-2021 School Year*, which resolution was duly adopted by the Board of Education on February 8, 2021, the General Brown Central School District Board of Education hereby conditionally appoints the following individuals to serve as coaches:
Motion for approval by Sandra Klindt, seconded by Natalie Hurley, with motion approved 7-0.

(A) **PAID** Coaching Appointments:

Name	Sport / Season 2020-2021	Coaching Certification	Effective Date
Matthew Milkowich	Girls' Varsity Soccer Assistant (Fall 2)	Temporary Coaching License 1 st Renewal****	Emergency Appt. Eff. 03/15/2021
Shellie L. Miner	Cheerleading Varsity Assistant (Fall 2)	Temporary Coaching License 1 st Renewal****	Emergency Appt. Eff. 03/15/2021
Jared Knowlton	Varsity Baseball (Spring)	Teacher-Coach*	04/19/2021
Alan D. Rawleigh	Varsity Baseball Assistant (Spring)	Temporary Coaching License****	04/19/2021
Shawn McManaman	Modified Baseball (Spring)	Temporary Coaching License****	04/19/2021
Lindsay Hanson	Varsity Softball (Spring)	Teacher-Coach*	04/19/2021
Lindsay Labiendo	Varsity Softball Assistant (Spring)	Teacher-Coach*	04/19/2021
Hannah M. Smithers	Modified Softball (Spring)	Teacher-Coach*	04/19/2021
James W. Covey	Golf (Spring)	Teacher-Coach*	04/19/2021
Richard J. Purvis	Varsity Boys' Lacrosse (Spring)	Professional Coaching License****	04/19/2021
Andrew R. Derouin	Jr. Varsity Boys' Lacrosse (Spring)	Temp. Coaching 2 nd to 4 th Renewal****	04/19/2021
Christopher R. Delano	Modified Boys' Lacrosse (Spring)	Professional Coaching License****	04/19/2021
Bryanna N. Fazio	Varsity Girls' Lacrosse (Spring)	Temporary Coaching License****	04/19/2021
Katelyn M. Longamore	Varsity Girls' Lacrosse Assistant (Spring)	Temporary Coaching License****	04/19/2021
Matthew Milkowich	Modified Girls' Lacrosse (Spring)	Temp. Coaching 2 nd to 4 th Renewal****	04/19/2021

(B) **UNPAID** Coaching Appointments:

Name	Sport / Season 2020-2021	Coaching Certification	Effective Date
Shawn McManaman	Boys' Varsity Basketball Assistant (Winter)	Temporary Coaching License 1 st Renewal****	Emergency Appt. Eff. 03/10/2021

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *
Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

G. ITEMS FOR BOARD ACTION – PERSONNEL – Continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Tiffany Orcesi, seconded by Sandra Klindt, with motion approved 7-0.

16. Board Action – Retirements: none
17. Board Action – Resignations:

Name	Position	Effective Date
John Smith	Bus Driver	03/29/2021

18. Board Action – Appointments:

Name	Position	Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Eric A. Makuch	Substitute Teacher	\$95 per day Non-Certified	n/a	04/13/2021
Antonia L. Marsala	Substitute Teacher Long-Term Substitute Teacher	\$100 per day Certified \$125 per day Certified	n/a n/a	04/13/2021 04/13/2021

Ericka A. Farrell	Substitute Teacher	\$100 per day Certified	n/a	04/13/2021
	Long-Term Substitute Teacher	\$125 per day Certified	n/a	04/13/2021

H. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

19. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Eric A. Makuch** – Substitute Teacher
- **Antonia L. Marsala** – Substitute Teacher
- **Ericka A. Farrell** – Substitute Teacher

Motion for approval by Tiffany Orcesi, seconded by Sandra Klindt, with motion approved 7-0.

I. SUPERINTENDENTS’ REPORTS

20. Assistant Superintendent Smith shared that BOCES reached out to us to support their extended year program at the JSHS, and that we have agreed to host.

21. Superintendent Case shared a power point and additional information regarding the recent parent transportation survey. She will be posting this on the website for the community as well.

J. CORRESPONDENCE & UPCOMING EVENTS

22. Correspondence Log

K. ITEMS FOR NEXT MEETING

23. **April 21, 2021 – Special Meeting – Jeff-Lewis BOCES Budget Vote/Election** will be held virtually at 7:00 a.m.

24. **May 10, 2021 – Regular Meeting** will begin at 5:30 p.m. in the Auditorium of the Jr.-Sr. High School

25. **May 10, 2021 – Annual Meeting / Budget Hearing** will begin at 6:00 p.m. in the Auditorium of the Jr.-Sr. High School

L. PROPOSED EXECUTIVE SESSION

26. **A motion is requested to enter executive session** for discussion of the performance history of three particular individuals. Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0. Time entered: 6:38 p.m.

RETURN TO OPEN SESSION

27. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 7-0. Time: 7:12 p.m.

28. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to accept an agreement with a certain employee to extend their probationary period to four (4) years.

Motion for approval by Tiffany Orcesi, seconded by Scott Lytle, with motion approved 7-0.

MOTION FOR ADJOURNMENT

29. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 7-0. Time adjourned: 7:13 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated April 12, 2021